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Progress Report From Symbols and Historical Subcommittee

University of Texas at Tyler

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July 17, 1975

MEMORANDUM

TO: Inauguration Committee

FROM: Frank H. Smyrl

SUBJECT: Progress Report from Symbols and Historical Sub-committee

1. Dennis Breeden (Economics/Finance) and John Spurgin (Political Science) have agreed to serve on this sub-committee.

2. We have received from Ornametal Castings, Inc., of Bryan Texas, information about a mace and medallion as follows:

- a. A mace with appropriate base will cost approximately \$350-\$400.
- b. A medallion with chain will cost approximately \$300.
- c. A case for display of the medallion will cost approximately \$100
- d. A plaque which includes a copy of the medallion, a photoengraged picture taken at the inauguration, and appropriate wording will cost approximately \$150.
- e. Copies of the medallion for use as paper-weights, etc., cost from \$5.69 to \$8.40, depending on the number ordered, from 12 to 250.

3. We propose to invite bids for a photographic portrait of the President as the official inaugural portrait, to be hung in an appropriate place at the institution. This portrait could also appear in the official program. (The sub-committee thinks it should.) This would cost, depending on size and finish, approximately as follows:

16 x 20	\$150
20 x 24	\$175
24 x 30	\$300

A frame generally costs about one-half the cost of the picture. Possible total cost \$450. (There is a good chance of a 25 per cent discount here.)

4. A photographer should be asked to cover the event much as one does a wedding. This could cost, depending on the number of photographs finally purchased, as much as \$280. The sub-committee will draw up specifications and invite bids from area photographers.

5. This sub-committee will make an effort to acquire all materials related to the inauguration and its planning for inclusion in the institutional archives.

6. The sub-committee is considering the development of a theme for the inauguration, which might possibly become the motto of the institution. So far we have no definite ideas--just a strong hope that we might find a way to replace the "slogan" about keeping on keeping on.

7. The sub-committee would recommend that the committee seek to have this event labeled "A Texas Eastern University Bicentennial Event" by the institutional committee on the bicentennial.